Facilities Management Uniform Guidelines

updated 19 July 2024

- Uniform vouchers will be issued to existing and new Regular, Term and Probationary employees*. Employees shall be responsible for the care of their uniform, reasonable wear and tear excepted. Replacement uniforms shall be provided by the Employer when existing uniforms become worn or damaged in the course of duty. (Article 35.2 (b))
- Uniform voucher will be specific to each employee and must be presented to the store at time of purchase, along with your Dal ID.
- Bottoms may be available to take home immediately upon purchase. Tops, once selected, will need to be sent for Dal branding. Once branded, the employee will return to the same outlet for pickup.
- Vouchers may be used at any of the four largest Mark's Work Wearhouse locations in HRM: Dartmouth Crossing, Mumford Road, Bayer's Lake, or Damascus Road, Bedford or at the Truro outlet (maps on reverse).
- Questions or concerns regarding this information or uniform vouchers may be directed to Marcia Munroe, FM HR, <u>marcia.munroe@dal.ca</u>

*Regular employees will be entitled to 5 tops and 3 bottoms. Term and Probationary employees will be entitled to 2 tops and 1 bottom; balance to be issued upon becoming a Regular employee.







FACILITIES MANAGEMENT



